

**Julia Butterfield Memorial Library Cold Spring, New York**  
**Monthly Board Meeting**  
**May 18, 2022 | 6:30 PM**

**ROLL CALL**

*In attendance:*

- *Library director:* Johanna Reinhardt
- *Board members present:*
  - Judy Meyer, Dennis Gagnon, Bob Dwyer, and Marjorie Gage
- *Guest presentation:*
  - Fred Rodriguez, First Vice President, Investments, Wells Fargo Advisors

**RESOLUTIONS**

On motions made and seconded during the regular meeting of the Board of the Julia L. Butterfield Memorial Library held on May 18, 2022, the following resolutions were unanimously adopted or adopted by a majority of the Trustees:

- Acceptance of Minutes of the April 20, 2022, Meeting of the Board as presented
- Acceptance of the April 20, 2022 Warrants/Checks
- Acceptance of motion to add the Federal holiday Juneteenth, being observed in 2022 on Monday, June 20th, as a Staff Holiday; the Library building will be closed on that day (open 24/7 online).

**MONTHLY MEETING CALLED TO ORDER** at 6:30 pm by Dqctf 'President Judy Meyer

**ACCEPTANCE OF MINUTES OF PREVIOUS MEETING OF THE BOARD:**

- **VOTE:** Dennis moved to accept Minutes of February and March 2022 meetings of the Doard; Bob seconded. Motions passed unanimously.

**FINANCIAL REVIEW:**

- **Presentation:** Fred Rodriguez, First VP, Investments, Wells Fargo Advisors, addressed the Board on developments, liquidity, and performance net of fees of Library investment funds managed by Wells Fargo Advisors, Poughkeepsie, New York as of May 18, 2022.
  - Board members agreed to review presented materials and discuss any changes in strategy /fee structure at the next meeting of the Board.
- **VOTE: Acceptance of Warrants/Checks:** Dennis made a motion to accept the April warrants/checks; Bob seconded; motions accepted unanimously.
- Library has been notified of a \$25,000 bullet grant pledge from the offices of NY State Assembly member Sandra Galef toward operating expenses to offset rising fuel costs and summer camp programs
- Library has received a \$1,000 from New York-Presebyterian targeting in new community programming partnership

**DIRECTOR'S REPORT:**

Director Johanna Reinhardt reported on previous month's meetings, grant developments, statistical reports, and hybrid programming initiatives (see Calendar of Events on the Library website), including:

- Upcoming Putnam County Library Association Meeting is scheduled for May 24 PM at the Mahopac Library | Anna Lee Dragon presenting.
- Library to host Haldane 1st-grade book reviews exhibition
- Two pollinator gardens being developed on Library grounds in collaboration with Climate Smart Philipstown

## **COMMITTEE REPORTS:**

### **Facilities Committee:**

- Johanna reported on progress of Phase III renovation, including ramp renovation project set to get underway this Spring; target completion by end of June.
- Steps/ADA-compliant Ramp on south facade of Library building:
  - Lara Shihab-Eldin, Architect, of LE Design of Cold Spring, New York, presented preliminary drawings as required for Cold Spring Village Historical Review Board permitting.
  - Historical Review Board granted permit to move project to construction phase.

### **Policy Committee:**

**VOTE:** Whereas Juneteeth will be recognized in 2022 as an official Federal Holiday on Monday, June 20, Bob introduced motion to close library for business on June 20, 2022, adding one day to annual holiday staff schedule; Marjorie seconded the motion. Motion approved unanimously.

### **Friends Liaison:**

- Friends meet on first Wednesday of each month. New members welcome.
- Johanna reported that the Friends Book Sale has raised \$1,400 in donations to the library to date.

### **Adjournment:**

Dennis introduced a motion to adjourn the meeting, seconded by Bob. Motion was approved unanimously.

## **MEETING ADJOURNED: 8:55 PM**

The next meeting of the Board is scheduled to take place on Wednesday, June 15, 2022, at 6:30 PM.

Recorded and respectfully submitted  
by: Marjorie E. Gage, Board Secretary